

### March 14, 2017

Saint Michael the Archangel Council # 14773 PO Box 7521 Fort Gordon, GA 30905

Thru: Directorate of Family and Morale, Welfare and Recreation

Support Services Division, ATTN: Patricia Camacho

FOR: Garrison Commander, Fort Gordon, Georgia 30905

Dear COL Todd Turner;

The Knight of Columbus, Saint Michael the Archangel Council # 14773 requests consent to operate on Fort Gordon as an authorized private organization under the provisions of Army Regulation 210-22, Private Organizations on Army Installations, dated 22 October 2001 and DoDI 1000.15, Private Organizations on DoD Installations, dated 23 October 1997.

The Knights of Columbus Council 14773, is a Catholic community, family, fraternal, service organization comprised of active and retired military members. Our Brother Knights have been active throughout their military careers with works of charity; our Council provides them an opportunity to combine their works of charity with fellowship in service to our Lord and our Nation. This theme permeates the entire Service Program: all Church, community, council, family, culture of life, and youth activities.

The Goal of the Saint Michael the Archangel Council is to strengthen the Faith of Catholic Gentlemen within the Saint Michael's Catholic Community, in turn provide religious information to our Catholic Soldiers and strengthening our families, while providing charitable support to our community.

Founded by Father Michael McGivney in 1882, the Knights of Columbus is a Catholic men's fraternal benefit society that was formed to render financial aid to members and their families. Social and intellectual fellowship is promoted among members and their families through educational, charitable, religious, social welfare, war relief, and public relief works. Our guiding principles are Charity, Unity, Fraternity, and Patriotism.

Attached you will find a copy of our By-laws, addendums and current list of officers in our organization. Point of contact is Peter Winter at (520) 559-5894.

BRIAN MUSHA Grand Knight

### Encls.

- 1. Bylaws
- 2. Addendums
- 3. Officer Contact Roster
- 4. IRS Tax Status
- 5. Supreme Constitution

## **Knights of Columbus**

ST MICHAEL THE ARCHANGEL
COUNCIL NO. 14773 FORT GORDON, GA

Adopted: September 13, 2016

By-Laws

### **ARTICLE I**

Section 1. This Council shall be known as ST MICHAEL THE ARCHANGEL COUNCIL NO. 14773, Knights of Columbus.

Section 2. The initiation fee shall be 20.00 except that for applicants under 26 years of age it shall be 10.00 and for Priests and religious it shall be nil. One-half of the initiation fee shall accompany the application but it shall be refunded if the application is rejected.

Section 3. Each member shall pay annual dues. The annual dues of members shall be 30.00, except honorary members who shall pay the sum of State and Supreme Council per capita charges and levies, and honorary life members who shall pay nothing. A reduced rate of dues for insured members under 26 years of age may be established, but it shall not be less than 3.00 per year. Except as stated above, the dues of associate and insurance members shall be the same.

Section 4. The Financial Secretary shall receive annual compensation, payable in quarterly installments at the end of each quarter, from the council an amount equal to 8 percent of the moneys collected on account of dues from both insurance and associate members.

### **ARTICLE II- Elections**

Section 1. The annual election of officers shall take place at a regular business meeting held between May 15 and June 15 of each fraternal year. At least two months before the annual election, the Grand Knight shall appoint a Nominating Committee of three who shall prepare a slate of candidates for the elective council offices. This slate shall be presented to the council not later than the regular business meeting preceding the meeting at which annual elections are to take place. Other nominations may be made from the floor and nominations may not be closed until the election meeting has convened and the members are ready to ballot.

Section 2. The election of officers shall be by ballot and a majority of all votes cast shall be necessary to elect. When only one candidate is proposed for a particular office and no further nominations have been made from the floor, the presiding Grand Knight shall declare the individual elected by acclamation. Voting by proxy or absentee ballot is prohibited.

Section 3. The Grand Knight shall appoint two members to act as Tellers. After all who are entitled to do so have voted, the ballot shall be declared closed and the Tellers shall then proceed to count the votes in full view of the Council. One of the Tellers shall examine each ballot singly and pass the same to his associate, who shall read aloud the name or names written or printed on all legal ballots. The Recorder shall tally the same and the result thereof shall be announced by the Grand Knight.

Section 4. Each officer elected must qualify and fill the office to which he is chosen, with or without installation, at the first regular meeting in the month of July succeeding his election, unless excused by a vote of the Council, and must present himself for installation at the time specified in the notice issued by or through the State Deputy or District Deputy, unless excused by such officer. Otherwise such office shall be considered vacant.

Section 5. Vacancies in elective offices shall be filled, after notice to the members, by election at the regular business meeting next succeeding the regular meeting at which the vacancy was created.

### **ARTICLE III - Officers**

Section 1. Only members who are in good standing and who have been initiated in the first three Degrees of the Order shall be eligible to hold office in this Council. No member shall hold more than one office at the same time.

Section 2. The elective offices shall be as follows: Grand Knight, Deputy Grand Knight, Chancellor, Recorder, Treasurer, Advocate, Warden, Inside Guard, Outside Guard (two Outside Guards may be elected) and Board of Trustees.

Section 3. The appointive officers shall be as follows: Financial Secretary, Lecturer, and Chaplain. The Financial Secretary shall be appointed by the Supreme Knight. The Chaplain shall be selected by the Grand Knight, Deputy Grand Knight and Board of Trustees in accordance with any rules established by the Bishop of the Diocese. The Grand Knight shall appoint the Lecturer.

Section 4. At the last regular business meeting in June of each year, the Council shall determine the amount of bond to be given by the Treasurer and Financial Secretary in addition to the bond furnished by the Supreme Council. The Treasurer and Financial Secretary shall not take office or be installed, or receive any money or property of the Council until they have furnished such bond and the same has been approved by the Board of Trustees. The premium on said bond shall be paid by the Council.

Section 5. The Council Officers shall perform the duties required of them by the Laws and Rules of the Order, and by these By-Laws and such other duties as the Council may direct.

Section 6. Except when notice of application shall be published as provided by Section 110 of the Laws and Rules of the Order, it shall be the duty of the Grand Knight, as early as practicable before each regular meeting, to file with the Recorder a list of candidates to be balloted upon at such meeting.

Section 7. At the end of each semiannual period, the Board of Trustees shall meet and audit the several books of this Council. In each January and July, the Board of Trustees shall make a full report of their findings, including the receipts and disbursements of the moneys of this Council for the previous semiannual period, the balance on hand to the credit of each of the various funds at the end of each semiannual period, and the assets and liabilities of the Council. The Grand Knight shall issue the call for such meeting of the Board of Trustees.

Section 8. Where a member ipso facto forfeits his membership, the Grand Knight and Financial Secretary shall immediately notify the Supreme Secretary of such forfeiture and shall immediately send notice in writing to the member. The notice shall state with particularity the reason for the forfeiture and the date the forfeiture occurred. In those cases relating to ipso facto forfeiture for failure to pay council dues, such notice shall not be sent to the Supreme Secretary or to the member until an officer or a member of the Retention

Committee shall contact the member and endeavor to have him retain his membership.

Section 9. The Recorder shall file all reports in a filing book to be provided for that purpose and the same shall be preserved as a part of the records of this Council.

### **ARTICLE IV - Meetings**

Section 1. The Council's monthly business meeting shall be held at a date, time and location established by the Council. Eight members shall constitute a quorum at business meetings.

Section 2. All meetings of the Council shall be presided over by the Grand Knight, who will ascertain from the Warden if all present are possessed of the current membership card.

Section 3. The order of business and procedure for all regular business meetings of this Council shall conform to Section 125 of the Laws of the Order.

Section 4. Special business meetings can be convened: (1) by vote of the Council at a preceding regular business meeting; (2) by direction of the Grand Knight; (3) by the Grand Knight upon the written request of seven members stating the object of the meeting. Due notice of special business meetings and their purpose shall be given to each member in the usual way and no other business shall be transacted at any such meeting.

Section 5. The following shall be the order of business and procedure at special business meetings:

- (a) Call to Order
- (b) Warden's Report on Membership Card
- (c) Prayer
- (d) Roll Call of Officers
- (e) Opening Ode\*
- (f) Special Order of Business
- (q) Prayer
- (h) Closing Ode\*

Section 6. It shall be the duty of all officers to attend each meeting of the Council. In case of inability of any officer to attend a meeting, due notice shall be given to the Grand Knight and arrangements made to have all necessary books and papers in the possession of such officer at the meeting. If a Chair Officer is absent from a meeting, the presiding officer shall designate a member to act for him. If an elected officer, without reasonable excuse approved by the Grand Knight, is absent from three consecutive regular business meetings, the Grand Knight may report this fact to the District Deputy for such action under Section 92(b) of the Laws and Rules of the Order as the District Deputy deems appropriate.

Section 7. In the absence or inability of the Grand Knight the Deputy Grand Knight shall preside and he shall execute all of the duties of the Grand Knight. In the absence of the

<sup>\*</sup> Parts of the order of business marked with an asterisk may be omitted.

Grand Knight and Deputy Grand Knight the duty of presiding shall devolve on the other officers of the Council in the order in which they are named in Section 126 of the Laws and Rules of the Order.

Section 8. If any meeting shall fall on a legal holiday said meeting shall be held the following day unless the Council, by vote at a previous business meeting, annuls such meeting or fixes a different date for such meeting within the month for which it is scheduled.

### **ARTICLE V - Balloting for Candidates**

Section 1. The Grand Knight and Deputy Grand Knight shall privately inspect the ballot box. both before and after the ballot, and the Grand Knight shall announce the result. The Warden shall be responsible for the balloting of candidates and shall distribute ballots to all members present. He shall place the ballot box on the salutation table and take his place six feet therefrom. He shall then request that all officers vote and after they have voted, he shall request the members to vote. They shall advance in single file and deposit their ballots. No member shall pass the Warden until the member preceding him has voted. After all who desire to do so have voted, the Warden shall exhibit the ballot box to the Grand Knight and Deputy Grand Knight and they shall count the votes. If the number of negative ballots cast does not exceed one-half of the members present, the applicant shall be declared elected, otherwise rejected. The exact number of negative ballots shall not be stated. If more than one candidate is to be balloted for at a meeting, the Grand Knight may announce that the first ballot shall be a general one upon all the candidates, and if not more than one-half of those present shall cast negative ballots upon the such general ballot, no other ballots shall be taken. If such announcement is made, and no more than one-half negative ballots are cast upon said general ballot, all candidates so balloted for shall be declared elected. If more than one-half negative ballots are cast upon said general ballot, then an individual ballot shall be taken on each candidate.

### **ARTICLE VI - Committees**

Section 1. In addition to the Committees provided for in the Laws and Rules of the Order, the following Service Program Directors shall be appointed:

- (a) Program Director whose goal will be the direct involvement and personal commitment of the council and membership in a program that will establish the Knights of Columbus as truly a Catholic, family, fraternal, service organization.
- (b) Membership Director to have supervision of a comprehensive program of recruitment and retention for his council.
- (c) Director of Church Activities to promote a program that will enable the membership to respond to the constant call for the active participation of the laity in the work of the Church.
- (d) Director of Community Activities whose responsibility it will be to make the council aware of its life within the community and to develop programs that will be of service to the community.

- (e) Director of Council Activities who will be concerned with the promotion of brotherhood through athletic, cultural and social programs. Additionally, he will be responsible for the development of public relations in the council.
- (f) Director of Youth Activities to provide the youth in the community with the means and the opportunity to become personally committed and involved in meeting the challenges of our times. He will also be responsible for the promotion of the Order's junior organization, the Columbian Squires.
- (g) Director of Family Life Activities to promote activities and programs within the Council that would strengthen and support the family life of its members.
- (h) Such other Committees as may be required by these By-Laws or may be established by the Council or its Grand Knight.

Section 2. Except as herein provided, all Committees shall be appointed by the Grand Knight and the first person named on the Committee shall act as Chairman thereof. Standing Committees shall serve for the current year or until their successors have been appointed. A majority of the Committee shall constitute a quorum for transaction of business.

### **ARTICLE VII - Funds**

Section 1. All moneys obtained from any source, by or through any person or persons, acting for or in the name of the Council or under its direction or authority, shall be considered Council Funds and shall be forthwith delivered to the Financial Secretary, who will give his official receipt therefore and who will report at each meeting the amounts so received and from what source and shall deliver the same to the council Treasurer and take his receipt therefore.

Section 2. The Treasurer shall deposit all moneys received from the Financial Secretary in a bank to the credit of the council. Disbursements from this fund shall be made only by check signed by the Grand Knight and Treasurer. The Deputy Grand Knight shall have the authority to sign council drafts only in the event of the Grand Knight's absence. The depository bank shall be furnished with a copy of this section.

Section 3. No money in excess of 500.00 shall be paid or transferred from the Treasury of this Council, (except such moneys as the Council is called upon to regularly pay for its current expenses and as provided by the Laws and Rules of the Order or for purposes approved by the Supreme Council or Board of Directors), unless by a two-thirds vote of the members present and voting at a regular business meeting held subsequent to a regular business meeting at which notice in writing of a resolution of intention to pay or transfer such money and the purposes and amount to be paid or transferred shall have been given and regularly read.

Section 4. All bills shall be presented to the Recorder and by him read to the Council before being referred to the Board of Trustees. In case a bill is not approved by the Board of

Trustees, it shall be referred back to the Council for action.

Section 5. The sum of 100.00 shall be paid from the General Fund to the Financial Secretary and shall be known as the Relief Fund. A Relief Committee shall be composed of the Grand Knight, Financial Secretary and Treasurer and shall investigate the case of any brother who is reported to be in distress or in need of relief. If, in the Committee's judgment, the case is one deserving of assistance, the Committee shall have power to draw from this Relief Fund such reasonable sum of money to afford assistance as the circumstances of the case may require, provided that in no single case shall more than 100.00 be paid out without reference to and approval by the Council.

### ARTICLE VIII - Funerals, Etc.

Section 1. Upon the death of a member in good standing, the Memorial Committee shall give notice to the members and, if time permits, shall request them to assemble and pay their respects to the memory of the deceased at a time and place to be indicated in such notice.

Section 2. When notice of the death of a member in good standing is received, the Memorial Committee shall forward to the family of the deceased a message of condolence on behalf of the Council.

### **ARTICLE IX - Miscellaneous**

Section 1. These By-Laws may be amended by a two-thirds vote of the members present and voting at a regular business meeting held subsequent to a regular business meeting at which a resolution in writing providing for such amendment shall have been read and notice of the proposed amendment shall have been given to the members in writing or in the council publication at least five days prior to the second meeting.

Section 2. Procedure and debate shall be in accordance with the Laws and Rules of the Supreme Council, the Supreme Board of Directors, these By-Laws and the Rules of Parliamentary Law known as "Robert's Rules of Order."

These By-Laws adopted by vote of the Council, on September 13, 2016.

Brian Musha Grand Knight

Date of Institution: May 9, 2009 Approved:

JOHN A. MARRELLA Supreme Advocate

Michael Kulikowski

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Recorder

### ADDENDUM I to the BY-LAWS

## **Knights of Columbus**

ST MICHAEL THE ARCHANGEL COUNCIL NO. 14773 FORT GORDON, GA

Adopted: September 13, 2016

## Initiation Fee

Drafted: August 8, 2016/ptw

- 1. This Addendum modifies and supplements the attached standard Knights of Columbus, St Michael the Archangel, Council No. 14773, Fort Gordon GA By-Laws.
- 2. The council wishes to addend the Standard By-Laws Template as follows:

### ARTICLE I, Section 2. (Current)

The initiation fee shall be 20.00 except that for applicants under 26 years of age it shall be 10.00 and for Priests and religious it shall be nil. One-half of the initiation fee shall accompany the application but it shall be refunded if the application is rejected.

### ARTICLE I, Section 2. (Modified)

The initiation fee shall be 20.00 except that for applicants under 26 years of age it shall be 10.00 paid by the Proposer. For Priests and religious it shall be nil. One-half of the initiation fee shall accompany the application but it shall be refunded if the application is rejected.

- 3. A copy will be submitted with the approved By-Laws On-line and will be maintained in the Council's historical file.
- 4. This By-Laws addendum adopted by vote of the Council.

Brian Musha Grand Knight

Michael Kulikowski

Recorder

Date of Institution: May 9, 2009

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Date: September 13, 2016

JOHN A. MARRELLA Supreme Advocate

### ADDENDUM II to the BY-LAWS

## **Knights of Columbus**

ST MICHAEL THE ARCHANGEL COUNCIL NO. 14773 FORT GORDON, GA

Adopted: March 14, 2017

**Private Organization (PO)** 

Drafted: Aug 16, 2016/ptw

- 1. This Addendum incorporates appropriate language in accordance with Army Regulation 210-22, Installation Management Agency (IMA) Private Organization Reference Guide and garrison policies/procedure. These clauses are required to be part of the governing documents of a Private Organization (PO) sanctioned to operate on the Fort Gordon, GA to the Knights of Columbus, St Michael the Archangel, Council No. 14773, Fort Gordon GA By-Laws.
- 2. The council wishes to addend the Standard By-Laws Template as follows:

### **ARTICLE X – Private Organization (PO)**

### Section 1. MEMBERSHIP.

- a. Our charitable and fraternal order is faithful to the vision of Father Michael J. McGivney in strengthening the Catholic Community by supporting and/or working in concert with the Catholic Women of the Chapel, youth activities and other Ministries.
- b. Membership shall be open to all eligible practicing Catholic men over the age of 18 regardless of race, color, sexual preference, national origin, age, or disability, in accordance with applicable Service orders, instructions, and regulations.
- c. The Knights of Columbus does not unlawfully discriminate on any basis and in no way will the activities of the council deprive individuals of their civil rights.
- Section 2. PO will adhere to AR 210-22 regulation and furnish documents that states the PO's nature, function, objectives (including planned use of funds), and activities. Fundraising on Army property will be in accordance with DOD 5500.7, AR 600-29 and Garrison Commander's Policy Memorandum No. 17-On-Post Fundraising.
- Section3. PO will neither propagate extremist activities nor advocate violence against others or the violent overthrow of the Government.
- Section 4. In accordance with the Army Environmental Management Policy, protection of precious environmental resources is incumbent upon all members of the Total Army to include users of Army facilities and property. That responsibility includes accepting liability for both environmental and property damage incurred during routine operations as well as special programs/events. As a PO sanctioned to operate on Fort Gordon, ST Michael the Archangel, Council No 14773 hereby agrees to comply with all environmental protection laws, rules, regulations and procedures and further agrees to reimburse the installation for any and all damages arising from the conduct of its programs/events on the installation
- Section 5. Agreement to reimburse the Army for utility expenses, unless use is incidental (would cost more to bill and collect than it costs to provide the utility).
- Section 6. ADOPTION OF GOVERNING DOCUMENTS This Constitution and By-laws to carry out its provisions are adopted subject to the approval of an affirmation vote as stated in the By-laws and with final approval by the Garrison Commander or his/her designee.
- Section 7. AMENDMENTS TO GOVERNING DOCUMENTS Amendments to the Bylaws

become effective upon approval of the Garrison Commander or his/her designee.

Section 8. CONSENT CLAUSE - This Council operates and exists on Fort Gordon, Georgia with the consent of the Garrison Commander. This consent is contingent on compliance with the requirements and conditions of Army Regulation 210-22 and Garrison policies/procedures, with changes and supplements.

Section 9. PERSONAL LIABILITY CLAUSE - All members are required to read the constitution and bylaws upon joining the organization. All members understand that they are personally liable if the assets of this organization are insufficient to discharge all liabilities or claims. PO will comply with all State and jurisdictional laws. Neither the installation nor the Government will have any liability for the PO's actions or debts.

Section 10. NON-COMPETITIVE CLAUSE - Knights of Columbus Council 14773 is not an instrumentality of the United States Government. This Council will not compete with any nonappropriated fund instrumentality, recreation services, or any other Government functions using appropriated funds, on the installation.

Section 11. DISSOLUTION CLAUSE - Knights of Columbus Council 14773 may dissolve voluntarily only upon the approval by ballot of not less than (your choice) of the membership in good standing, or by determination of the Garrison Commander, or his/her designee. If the organization is dissolved, all funds in the treasury at the time will be used to meet any outstanding debts, liabilities, or obligations. The balance of these assets will be disposed of as determined by the membership.

Section 12. TWO SIGNATURES CLAUSE - All checks must be signed by the treasurer and the Grand Knight or Deputy Grand Knight.

- 3. A copy will be submitted with the approved By-Laws On-line along and a copy will be maintained in the Councils historical file.
- 4. This By-Laws addendum adopted by vote of the Council.

Brian Musha Grand Knight

Date of Institution: May 9, 2009

Date: March 14, 2017

JOHN A. MARRELLA Supreme Advocate

### 2016-2017 Officer Roster

Officer Positions	Name	Address	Telephone #'s	Email
Grand Knight	Brian T Musha	189 Beallwood Dr Harlem, GA 30814-4944	706-556-0195 (R) 706-791-7805 (B) 808-366-1936 (C)	bmusha@hotmail.com
Financial Secretary	Loren J Simpson	4583 Hebbard Way Evans, GA 30809-3811	706-651-1738 (R) 706-787-6401 (B) 706-589-5514 (C)	Loren.j.simpson.civ@mail.mil
Deputy Grand Knight	Douglas F Howell	4829 Apple Ct	706-925-1510 (R) 808-670-7935 (C)	genglas14@gmail.com
		Augusta, GA 30909-9176		
Chancellor	Marco A Carrington	2725 Huntcliffe Dr Augusta, GA 30909-0662	240-446-6965 (C)	MCARRI1963@COMCAST,NET
Recorder	Michael F Kulikowski	1421 Issac Way Hephzibah, GA 30815-6965	706-504-6349 (C)	LIKETORUN@USA.COM
Treasurer	Anthony J Capozzoli	301 Edgewood Dr North Augusta, SC 29841-2828	803-4742998 (R) 803-238-9788 (B) 803-474-2998 (C)	ACapozzoli@medac.com



### **Exempt Organizations Select Check**

#### Exempt Organizations Select Check Home

Organizations Eligible to Receive Tax-Deductible Charitable Contributions (Pub. 78 data) - Search Results

The following list includes tax-exempt organizations that are eligible to receive tax-deductible charitable contributions. Click on the "Deductibility Status" column for an explanation of limitations on the deductibility of contributions made to different types of tax-exempt organizations.

Results are sorted by EIN. To sort results by another category, click on the icon next to the column heading for that category. Clicking on that icon a second time will reverse the sort order. Click on a column heading for an explanation of information in that column.

1-1 of 1 results

Results Per Page 25 OK

\*\* Prev | 1-1 | Next >\*

EIN A Legal Name (Doing Business As) A

City A State Country A

Deductibility Status A

23-7227608 Knights of Columbus Charities Inc.

New Haven

CT United States

\*\* Prev | 1-1 | Next >\*

\*\* Prev | 1-1 |

Return to Search

# CHARTER CONSTITUTION AND LAWS OF THE

## Knights of Columbus



Governing the Supreme, State and Subordinate Councils With Amendments to and Including the Year 2015

Amendments enacted at Supreme Council Meeting held August 4-5-6, 2015 will be found on page 89

> Issued by KNIGHTS OF COLUMBUS New Haven, CT 06510-3326

Document online at:

https://www.kofc.org/un/en/forms/leadership/charter-const-laws30.pdf



### April 11, 2017

Saint Michael the Archangel Council # 14773 PO Box 7521 Fort Gordon, GA 30905

Directorate of Family and Morale, Welfare and Recreation Support Services Division, ATTN: Patricia Camacho Fort Gordon, Georgia 30905

Dear Mrs. Pat Camacho;

Reference AR 210-22, para 3-2 Private organization insurance The Knight of Columbus, Saint Michael the Archangel Council # 14773 requests a waiver to maintain Private Organization insurance. Our organization conducts ultra-safe activities that have a low degree of risk offsetting the requirement for private organization insurance. The Knights of Columbus Council 14773, is a Catholic community, family, fraternal, service organization comprised of active and retired military members. Our Brother Knights have been active throughout their military careers with works of charity; our Council provides them an opportunity to combine their works of charity with fellowship in service to our Lord and our Nation. Council activities include: Color Corps in support of Confirmation Mass and Catholic Community Picnics, charitable fund raisers, coordinating and hosting move night, support youth sporting events, and community food drives.

Our council is aware of the requirement of fidelity bonding for employees handling more than \$500 monthly cash flow. However, at the present we do not exceed the \$500 monthly cash flow.

BRIAN MUSHA Grand Knight

LORENY. SIMPSON Financial Secretary